

Quality Palliative Care in Long Term Care

A Community-University Research Alliance

Acknowledgement

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Palliative Care Resource Team Meetings

Frequency of Meeting

Palliative Care Resource Team meeting allow all team members to remain on the same page and discuss arising issues as well as progress implementing innovation. The frequency of meetings will depend on the commitment of your team members as well as items that need to be discussed. The project study sites found that monthly meetings are beneficial. Consider having your meeting at a regular time and place to ensure all members are aware and maintain availability for that time (example: first Monday of every month at 2:30pm). Also consider shift change as a time to meet as it will allow staff members on different shifts to participate.

Role to Consider

When holding palliative care resource team meetings discuss the following roles and determine who will complete each role: chair, development and delivery of agenda, and meeting minutes.

Agenda Items

When creating your agenda consider the change process, the self-assessment tool, and the priority areas that were determined by the palliative care resource team.



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